

Performing Arts Center Board Minutes 05/20/2009

SIMSBURY PERFORMING ARTS CENTER BOARD
REGULAR MEETING
MAY 20, 2009

I. CALL TO ORDER

Dave Ryan called the meeting to order at 7:33 a.m. In addition to Mr. Ryan, Board members Janet Goman, Ken Mason, John Paddock, Greg Piecuch and Adam Sharaf were present. Also in attendance were Gerry Toner, Director of Parks & Recreation, and Keith Distel, Venue Manager.

II. APPROVAL OF MEETING MINUTES OF APRIL 13 AND APRIL 27

Mr. Piecuch moved to moved to approve the minutes of April 13, 2009. Mr. Paddock seconded the motion. The motion passed unanimously.

Review and approval of the April 27, 2009, minutes was deferred.

III. RECOMMENDATION OF CAPITAL EXPENDITURES

Mr. Distel and Mr. Toner presented bids from three vendors for 60 chairs and 30 tables.

Mr. Piecuch moved to approve an expenditure from the special revenue fund in an amount not to exceed five thousand dollars (\$5,000.00) for the purchase of 60 plastic folding chairs and 30 plastic folding tables from one of the three vendors

presented. Mr. Paddock seconded the motion. The motion passed unanimously.

Mr. Distel and Mr. Toner presented bids from two vendors for backstage fencing. The bids included the installation of new 3-rail style cedar post & rail fence, the installation of a new chain-link gate, and the repair of existing chain link fence. Mr. Toner indicated that a portion of the cost of repairing the existing chain link fence would be paid for by town funds other than the PAC special revenue fund

Mr. Mason moved to approve an expenditure from the special revenue fund in an amount not to exceed six thousand four hundred dollars (\$6,400.00) for the purchase and installation backstage fencing from one of the two vendors presented. Mr. Sharaf seconded the motion. The motion passed unanimously.

IV. POSSIBLE ALLOCATION OF A TABLE FOR THE ROTARY CLUB AUCTION

Mr. Ryan noted that the Rotary Club has traditionally made a \$10,000 annual contribution to the Performing Arts Center, and in return the Town has allocated a table for the Rotary Club auction.

Mrs. Goman moved to allocation a table for the Rotary Club auction. Mr. Paddock seconded the motion. The motion passed unanimously.

V. CONSIDERATION AND POSSIBLE RECOMMENDATION OF A PROPOSED AMENDMENT OF THE CONTRACT WITH THE REACH FOUNDATION

It was explained that the Reach Foundation sought to additional support services for the Earth Wind & Fire concert, and that Mr. Distel was capable of performing these services. Mr. Distel

presented documents whereby the Reach Foundation would contract with the Town for these services for \$2,000.00, and whereby the Town would subcontract with Mr. Distel to perform these services. Mr. Piecuch and Mr. Sharaf suggested amendments.

Mrs. Goman moved to approve the proposed contracts, with amendments, and to recommend that the Board of Selectman authorize the First Selectman to enter into same on behalf of the Town of Simsbury. Mr. Paddock seconded the motion. The motion passed unanimously.

VI. 2009 PARKS AND RECREATION CONCERT PROGRAM REQUEST

Mr. Toner explained that the Culture Parks & Recreation Department sought to move its annual summer concert program from Simsbury Farms to the Performing Arts Center.

Mr. Paddock moved to approve the request, on the condition that the use of the facility for this series was revenue and expense neutral to the PAC special revenue fund. Mrs. Goman seconded the motion. The motion passed unanimously.

VII. 2009 SCHEDULE AND OPERATIONS REVIEW.

Mr. Distel presented a review of the 2009 Schedule and Operations.

VIII. SIGNAGE IMPROVEMENT INITIATIVE

Mr. Mason expressed a desire to create an initiative to work with the Town and State to improve road signage at and around the

venue.

Mr. Piecuch moved to pass a resolution supporting the signage improvement initiative. Mr. Sharaf seconded the motion. The motion passed unanimously.

IX. REVIEW OF JOHN PADDOCK'S POLICIES DRAFT

Mr. Paddock presented the revised policy draft based upon discussion at earlier meetings.

Mr. Sharaf moved to adopt the policies, with technical amendments. Mrs. Goman seconded the motion. The motion carried unanimously.

X. GOVERNANCE RECOMMENDATION SCHEDULE DISCUSSION.

The board is awaiting analysis from the Town Attorney.

XI. CONSIDERATION OF OTHER PAC USE REQUESTS

Mr. Ryan reported there were no other use requests.

XII. ADJOURNMENT

Mr. Sharaf moved to adjourn at 8:37 a.m. Mr. Paddock seconded the motion. The motion passed unanimously.

Respectfully Submitted,

Gregory W. Piecuch
Vice-Chairman